



APPLICATION FOR BOOTH SPACE

Owner Name _____ E-mail _____

Business Name _____

Mailing Address _____

Phone _____ Phone #2 _____

FEATURED ITEMS (main menu, or list of your items for sale – attach additional sheet if necessary)

Booth location desired Outside Exhibit hall

I, the undersigned (VENDOR), hereby make application for booth space at the 2019 ROSEBUD-TREASURE COUNTY FAIR (FAIR). The fair dates are July 17-20, 2019.

I agree to pay for the booth space within ten (10) days of the date on this application, or I will forfeit the booth space. I agree to abide by the rules and regulations set forth by the FAIR.

GENERAL VENDOR GUIDELINES:

- All vendors are asked to be in place and ready for business by **3:00 PM on Wednesday, July 17.**
- For outside vendors, there can be no part of your trailer/booth extending beyond the edge of the pavement. This is to allow for emergency vehicle access if necessary.
- No vehicles may remain with trailers; they must be parked in designated parking areas. Safeguarding your product and display area is your responsibility. Please make sure all garbage is picked up in your area.
- If you have (or will have) a food license, please provide the Fair with a copy. The health inspector will come around to inspect and check for current licensing, so having it prior to the fair simplifies the process for all concerned.
- **VENDORS WILL BE PARKED BY FAIR PERSONNEL UPON ARRIVAL DEPENDING ON ELECTRICAL REQUIREMENTS. NO EXCEPTIONS! SPACE FEE WILL BE DOUBLED FOR UNAUTHORIZED PARKING.**
- You may tear down anytime beginning after the carnival closes on Saturday, July 20, 2019. (Approx. 11:00 PM) The Exhibit Hall will be open on Sunday if you plan to tear down on Sunday.

GUIDELINES FOR INSIDE VENDORS:

Vendors are responsible for decorating their own booth space. When attaching items to the wall, please use painters tape or command strips...NO NAILS, TACKS, PUSH PINS, STAPLES OR DUCT TAPE may be used. The Exhibit Hall will be open from 10:00 AM until 8:00 PM each day of the fair. The south exhibit hall door will be open at 8:00 AM for vendors to enter early. Booths must be staffed during the established hours unless the booth is informational only (brochures, political information, etc.). Rosebud-Treasure County Fair will try not to duplicate vendor products, so please be specific when describing the products you will have for purchase or display.

HOLD HARMLESS AGREEMENT

VENDOR, its officers, employees and members shall, by signing this Agreement, indemnify, hold harmless, and defend Rosebud County and/or Rosebud Treasure County Fair (the "Fair"), its agents and employees from all suits and actions. This includes reasonable attorney fees and all costs of litigation and judgement of every name and description against the Fair or Rosebud County as a result of loss, damage or injury to person(s) or property by reason of any action or omission by VENDOR, its agents or employees.

SEE NEXT PAGE FOR FEE CALCULATION AND SIGNATURE

Vendor name _____ (PG 2)

SPACE AND ELECTRICAL FEES

OUTSIDE SPACE:

\$6.00 per frontage foot ***INCLUDING TRAILER HITCH*** (10 foot minimum)
\$6.00 x _____ ft = \$ _____

INSIDE SPACE:

8' deep x 10' wide - \$75.00 = \$ _____
8' deep x 20' wide - \$150.00 = \$ _____
If you will use 110v electricity please add \$20.00 = \$ _____
(All inside spaces will be ADJOINING unless requested otherwise)

OUTSIDE ELECTRICAL:

Electrical service is available as described below. Electrical service is not guaranteed. The FAIR will not be responsible to VENDOR for loss of time or revenue due to electrical power failure or any utility interruptions. VENDOR shall comply with all requirements and standards of the FAIR'S designated electrical inspector. VENDOR is responsible for any charges assessed by the electrical inspector to address electrical issues created by VENDOR's failure to comply with electrical requirements and standards as outlined by the inspector. The FAIR does not supply any electrical supplies such as cords or adaptors. Please check the type of service you need:

___ \$8.00 for 20 amp – 120 volt
___ \$12.00 for 30 amp – 120 volt = \$ _____
___ \$40.00 for 50 amp – 240 volt

TOTAL DUE: (Please make check to Rosebud County Fair) \$ _____ Check # _____

QUESTIONS? Please call 406-346-2144 or send email to rosebudcofair@rangeweb.net

Signed and agreed:

Name, title, company name _____

Date _____

RETURN COMPLETED FORM TO:

Rosebud-Treasure County Fair
PO Box 990
Forsyth, MT 59327

Contact Number – 406-346-2144 (phone) or 406-346-2150 (fax)

E-mail: rosebudcofair@rangeweb.net